

***SPECIAL JOINT MEETING
TIPPECANOE COUNTY COMMISSIONERS
TIPPECANOE COUNTY COUNCIL
MAY 3, 2001***

The Tippecanoe County Commissioners and Tippecanoe County Council met in a special joint meeting on Thursday, May 3, 2001 at 11:30 A.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Ruth E. Shedd, Vice President John L. Knochel, and Member KD Benson. Council members present were: President David S. Byers, Vice President Connie Basham, Margaret K. Bell, Jeffrey Kessler, Jeffrey A. Kemper, and Kathy Vernon; Auditor Robert A. Plantenga, County Attorney David W. Luhman, Commissioners' Assistant Jennifer Weston, and Secretary Pauline E. Rohr. (Councilmember Ronald L. Fruitt was absent.)

President Shedd called the County Commissioners' meeting to order.

President Byers called the County Council meeting to order.

***DISCUSSION: 5 YEAR OPERATING BUDGET PLAN SUMMARY FOR COUNTY
GENERAL FUND:: Auditor Robert Plantenga***

Auditor Plantenga reviewed and discussed the information in various sections of the Operating Plan. He pointed out that, since its first distribution, revisions have been made to all parts of this document except Exhibit 3, Estimated COIT Distributions.

The introduction states "The real goal of this report is to estimate the end of year General Fund cash balance while anticipating future added revenues and expenses." Auditor Plantenga included explanations for the following:

- Maximum Levy Calculation
- Operating Cash Balance
- Cash Balance Adjustment
- Budget Assumption
- General Conclusions: major goals
 - Target end of the year General Fund (only) cash balance of \$2,000,000
 - Limiting approved additional appropriations to \$500,000 annually (not including the 5 new positions annually)
 - Annual pay increase for all County employees of 4%
 - Elimination of the Juvenile Institutional Care debt by 2010
 - Full staffing of the Jail expansion
 - Effective use of Cumulative Capital Development funds to allow for needed Capital Expenditures

Also included:

- Jail Expansion Impact
- Exhibit 1 Calculation of End of the Year Cash Balance
- Exhibit 2 County General Revenue Estimates
- Exhibit 4 County General Budget Projections

DISCUSSION: COMPREHENSIVE FINANCIAL PLAN: Financial Consultant Greg Guerrettaz

Mr. Guerrettaz submitted draft updates to the 1999 Comprehensive Financial Plan and noted that Revenue Enhancement has been added.

Revenue Enhancement Suggestions:

1. Compile a list of all fees collected by the County including the amounts and last review date (if known). (The Auditor was asked to compile this list from all County departments.)
 - a) Compare with charges by other counties. Determine if increases in our fees are indicated.
 - b) Form a research group to recommend fees that can be added.

Also included in the update:

1993 Bond Payoff

July 1, 2001 Principal Outstanding	\$3,355,000
No Premium July 1, 2001	
Interest	84,195
Requirements	<u>3,439,195</u>

Source of Funds

Property Tax Distribution on June 30, 2001	\$ 225,000
Excise	25,000
Required from EDIT Reserve	3,189,195
EDIT Reserve Balance 03-30-01	3,628,310
Remainder	<u>439,115</u>

2. Council and Commissioners prioritize Capital projects. E-mail to Mr. Guerrettaz within the next two (2) weeks at the following address: finance@msn.com.

Notes:

- Revolving Road Fund: Add funds annually from TIF to build to help prevent borrowing for an EDIT project.
 - Jail Lease: \$1 million will be available when the Jail Bonds are paid off. Paying off the Jail Bonds early will benefit the taxpayer by lessening the increase in property taxes.
 - Detention Center: An item currently listed as Medium priority in the next 6-10 Years will require a bond issue if constructed earlier.
3. Sign up representatives, two (2) Council and two (2) Commissioners to meet with the rating agencies during the July visit.

COIT & EDIT FUNDS DISTRIBUTION: Auditor Plantenga

Auditor Plantenga explained that distribution of EDIT and COIT Funds is based on Property Tax levies. COIT Funds are distributed to all entities in the County except the school corporations. EDIT Funds are distributed to only the Cities, the Towns, and the County. The State holds a 3 months reserve of COIT Funds and a 6 months reserve of EDIT Funds. After checking with the State on balances in these two funds, Tippecanoe County will receive and distribute approximately \$3 million of COIT and approximately \$3.5 million of EDIT monies due to a miscalculation at the State. Auditor Plantenga estimated that the County General Fund will receive \$1 million of COIT Funds and \$1.6 million of EDIT Funds. He said he needs to discuss the method of distribution with the State Board of Tax Commissioners.

RESOLUTION 2001-13-CM/CL: Authorizing Redemption of 1993 Jail Bonds

(quote)

**JOINT RESOLUTION NO. 2001-13-CM/CL
BETWEEN THE BOARD OF COMMISSIONERS
OF TIPPECANOE COUNTY AND THE
TIPPECANOE COUNTY COUNCIL**

WHEREAS, the Tippecanoe County-Lafayette County Building Authority ("Authority") issued its First Mortgage Refunding Bonds, Series 1993 ("1993 Bonds"), dated May 15, 1993, in the original issue amount of \$12,475,000, now outstanding in the amount of \$3,335,000 and maturing semiannually over a period ending July 1, 2003 and issued under a Trust Indenture dated as of May 15, 1993, between the Authority and Lafayette Bank & Trust Company ("Indenture"); and

WHEREAS, the 1993 Bonds are secured by a Lease Agreement, dated as of October 20, 1987, as amended as of May 15, 1993 ("Lease") between the Authority and Tippecanoe County; and

WHEREAS, the Indenture allows for redemption of the 1993 Bonds on July 1, 2001 at a price equal to the aggregate principal amount of the 1993 Bonds plus accrued interest without a premium and the Authority has authorized such redemption; and

WHEREAS, the Tippecanoe County Board of Commissioners ("Board") and the Tippecanoe County Council ("Council") agree to the redemption, on July 1, 2001, of the \$2,690,000 in aggregate principal amount of 1993 Bonds maturing semiannually on January 1, 2002 through and including July 1, 2003;

NOW, THEREFORE, BE IT RESOLVED BY THE TIPPECANOE COUNTY BOARD OF COMMISSIONERS AND THE TIPPECANOE COUNTY COUNCIL, THAT:

Section 1. The Board and the Council hereby authorize the prepayment of Basic Rent as defined in the Lease to pay for the redemption on July 1, 2001 of the \$2,690,000 of 1993 Bonds maturing semiannually on January 1, 2002 through and including July 1, 2003.

Section 2. The Board and the Council hereby ratify the written notice of the Authority to the Lafayette Bank and Trust Company ("Bank"), as Trustee, directing the Bank to give notice of the redemption to the registered owners of the 1993 Bonds and to redeem the \$2,690,000 of 1993 Bonds on July 1, 2001 substantially in the form attached as Exhibit A.

Section 3. This Resolution shall be effective from and after passage.
PASSED AND ADOPTED by the Tippecanoe County Board of Commissioners and the Tippecanoe County Council, this 3rd day of May, 2001.

**BOARD OF COMMISSIONERS OF
TIPPECANOE COUNTY**

Ruth Shedd, President

John Knochel, Vice President

KD Benson, Member

ATTEST:

Robert Plantenga, Auditor of
Tippecanoe County

TIPPECANOE COUNTY COUNCIL

David S. Byers, President

Connie Basham, Vice President

Jeffrey Kessler

Margaret K. Bell

Jeffrey A. Kemper

Kathy Vernon

Ronald L. Fruitt

ATTEST:

Robert Plantenga, Auditor

EXHIBIT A

April 20, 2001

Via Hand Delivery

M[r][s]. _____
Corporate Trust Department
Lafayette Bank and Trust Company
133 North 4th Street
Lafayette, Indiana 47901

Re: Tippecanoe County-Lafayette County Building Authority
 First Mortgage Refunding Bonds, Series 1993 - Notice of Redemption

Dear _____:

This letter will direct the Lafayette Bank and Trust Company, as Trustee, to give notice to bondholders that Two Million Six Hundred Ninety Thousand Dollars (\$2,690,000) in aggregate principal amount of First Mortgage Refunding Bonds, Series 1993, of the Tippecanoe County-Lafayette County Building Authority, dated May 15, 1993 and maturing semiannually on January 1, 2002 through and including July 1, 2003 will be redeemed on July 1, 2001 at par plus accrued interest to the date of redemption.

The Trustee is instructed to give notice to all registered bondholders no less than thirty (30) days prior to July 1, 2001 per Section 4.05 of the Trust Indenture between the Tippecanoe County-Lafayette County Building Authority and Lafayette Bank and Trust Company dated May 15, 1993.

Very truly yours,

President, Tippecanoe County-Lafayette County
Building Authority

(unquote)

- Councilmember Kessler moved to approve Resolution 2001-13-CL between the Board of Commissioners of Tippecanoe County and the Tippecanoe County Council to authorize the redemption of the 1993 Jail Bonds, seconded by Councilmember Kemper.

Auditor Plantenga recorded the following roll call vote:

David Byers	Yes
Connie Basham	Yes
Jeffery Kessler	Yes
Margaret Bell	Yes
Jeffrey Kemper	Yes
Kathy Vernon	Yes
Ronald Fruitt	Absent

- The motion to approve Resolution 2001-13-CL passed 6 – 0.
- Commissioner Knochel moved to approve Resolution 2001-13-CM between the Board of Commissioners of Tippecanoe County and the Tippecanoe County Council to authorize the redemption of the 1993 Jail Bonds, seconded by Commissioner Benson.

Auditor Plantenga recorded the following roll call vote:

Ruth Shedd	Yes
John Knochel	Yes
KD Benson	Yes

- The motion to approve Resolution 2001-13-CM passed 3 – 0.

SHERIFF'S REPORT & REQUESTS: Sheriff Dave Murtaugh

Members of the Sheriff's Staff also in attendance were:

Steve Grant, Captain of Operations and Civil Process
William "Smokey" Anderson, Enforcement Division and Chief Deputy
Mark Kirby, Communications/911
Tracy Brown, Jail Commander

Sheriff Murtaugh reported the following:

- Annual Calls for Service increased from 17,613 in 1994 to 24,421 in 2000.
- Civil Process increased from 26,486 in 1994 to 53,334 in 2000.
- Annual Inmates Received increased from 4,255 in 1994 to 7,887 in 2000.
- Average Daily Population increased from 193 in 1994 to 275 in 2000.
- Average Daily Population for April 2001 was 282.4
 - The Population on April 30, 2001 was 287 of which 247 were Pre-Trial Detainees.

Community Corrections Facility

Sheriff Murtaugh recommended that the County take over the operation of the Community Corrections Facility because he believes it can pay for itself from User Fees. He said that, as long as we continue to apply for a DOC Grant, the County will have no say in how the facility is operated.

Requests for 2002

- Sheriff Murtaugh is requesting reclassification of the Head Corrections Officer to Pole Non-merit IV and the Assistant Head Corrections Officer to Pole non-merit III.
- 13 cars @ \$21,803.25 = \$283,442.25
- 20 radios @ \$3,994 = \$79,880 (\$80,000 EDIT Funds) These will be for Police only.
- Upgrade of radio base stations to Astro Digital is estimated at \$383,210. Can be paid from 911 Funds.
- Options for replacing the current microwave system that transmits radio frequencies, can also be paid from 911 Funds. The microwave license has expired.
- Add 2 Part-time Animal Control employees: 1 paid by Tippecanoe County and 1 paid by City of Lafayette.
- Add 1 Civil Process Server (needed due to new Superior court VI but was not included in Excess Levy request).

ADJOURNMENT

- Commissioner Knochel moved to adjourn the Commissioners' meeting, seconded by Commissioner Benson; motion carried.
- Councilmember Vernon moved to adjourn the Council meeting, seconded by Councilmember Kemper; motion carried.

Robert A. Plantenga, Auditor

TIPPECANOE COUNTY COUNCIL

David S. Byers, President

Ronald L. Fruitt

Connie Basham, Vice President

Jeffrey A. Kemper

Margaret K. Bell

Jeffrey Kessler

Attest: _____
Robert A. Plantenga, Auditor

Kathy Vernon